



Checklist: Getting Your Neighborhood Watch Started

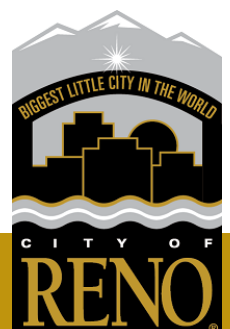


Today (Saturday, 1/23)

1. Share Contact Information (Fill out the Neighborhood Watch Phone Tree)
2. Select a Leader/Block Captain (At least a temporary one)
 - a. My block captain is _____
 - i. Note: It is recommended that block captains exchange contact information with other block captains at the end of the training session to share ideas and collaborate across groups.
3. If you can agree to a date and location, schedule your kickoff meeting! Otherwise, come up with a plan to schedule it.
 - a. Date of next meeting: _____
 - b. Time of next meeting: _____
 - c. Location of next meeting: _____
4. Come up with a plan to include other neighbors in the Neighborhood Watch Program
 - a. Idea 1:

 - b. Idea 2:

 - c. Idea 3:



Next Few Months - Kickoff Meeting

- Talk with other neighbors and invite them to the meeting. Get buy in!
- Advertise the meeting in advance. Post invitations throughout the neighborhood.
- Be observant in your neighborhood and take notes to share with your neighbors.
- Schedule a Neighborhood Watch Kickoff Meeting and assessment with the Reno Police Department
 - Fill out the Presentation Request Form and submit to RPD (*30 days advanced notice required for your meeting*)
 - Note: You can invite RPD to your kickoff meeting for the training and assessment if you would like. Some groups prefer to meet on their own first to organize and then schedule the training with RPD.
- Hold Your Neighborhood Watch Kickoff Meeting
- Follow up meetings (established by your group - generally 2 months after kickoff meeting):
 - Ideas for your meetings:
 - Establish your purpose & objectives
 - Identify tasks that different residents can take on. Roles can relate to planning of meetings, coordinating meeting, communicating with the City of Reno, getting more neighbors engaged, etc. Get everyone involved!
 - Agree to a meeting schedule
 - Identify neighborhood concerns
- Once you have had several meetings and you continue to get buy in, work with RPD to identify locations and install Neighborhood Watch signs (signs are purchased by Neighborhood Watch group)

